

Health & Safety

Risk Assessment Procedure

Location: Marlborough College - Route to college sports venues (North) and Marlborough leisure centre

Process: Site Specific Risk Assessment

Activities:

1 / Pedestrian / participants movements on foot

Date: 10/6/18 (To be reviewed on 4th July 2018)

(This risk assessment will be reviewed on an ongoing basis.)
Assessed by – Rik K Grover

Person(s) Group(s) at Risk:

- 1 / Athletes / Participants / Students
- 2/ Organisational staff, coaches and tutors
- 3/ Individual school staff and spectators

Hazard / Harm Potential		Likelihood	X	Consequence	=	Risk Rating
1	Trips, slips and falls on uneven and pot-holed surface	2		4	=	8
2	Exposed stream on route	2		5	=	10
3	Crossing / walking on minor /major roadway, contact with vehicles	2		5	=	10
4	Possible catastrophic event or hostile incident	1		5	=	5
5					=	

Likelihood (5 x 5 matrix)		Consequence (5 x 5 matrix)	
1	Very unlikely	1	Insignificant – no injury
2	Unlikely	2	Minor – minor injuries requiring first aid
3	Fairly likely	3	Moderate – up to 7 day's absence
4	Likely	4	Major – more than 7 days' absence
5	Very likely	5	Catastrophic - death

Risk Rating

1 - 4 = Acceptable limits	5 – 9 = Adequate	10- 16 = Tolerable	17 – 25 = Unacceptable
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Activity: 1 on page 1

(Site Specific) Risk Assessment

Name of Person(s) Completing Form: Rik K Grover

Date of Assessment: 10/6/18 (To be reviewed on 4th July 2018)

Ref. No.	Description of Hazard/s and possible consequences	Required Control	Control in Place/Taken	Number and occupation of people affected	Position of Person Responsible for Controlling the Activity	Risk Rating
1	Trips, slips and falls on uneven surface Possible cuts, grazes and sprains. Potential for broken limbs	All persons to follow designated routes and instructions, when in the specified areas.	Organisational staff and designated member of school staff, to direct and control all movements of persons. Signage and barriers to be in force	Number: 1800 Occupations: Students, school staff, tutors and coaches. Organisational staff and leaders	Member of individual school staff to supervise each school group. Organisational staff: Marlborough College staff Innov8 staff Designated school team managers	8
2	Exposed stream on route Possible trips and falls into cold water resulting in potential cuts, grazes and broken limbs. Exposure to cold water and near drowning possible.	All persons to follow designated routes and instructions, when in the specified areas.	Organisational staff and designated member of school staff, to direct and control all movements of persons. Signage and barriers to be in force	Number: 1800 Occupations: Students, school staff, tutors and coaches. Organisational staff and leaders	Member of individual school staff to supervise each school group. Organisational staff: Marlborough College staff Innov8 staff Designated school team managers	10

3	<p>Struck by moving vehicles</p> <p>Possible minor to major injuries, from cuts and grazes to broken limbs.</p> <p>Possible fatalities</p>	<p>All persons to follow designated routes and instructions, when in the specified areas.</p>	<p>Organisational staff and designated member of school staff, to direct and control all movements of persons. Signage and barriers to be in force where appropriate.</p> <p>Local Police informed of event and assistance requested at pedestrian crossing with possible additional signage on road.</p> <p>Main road (A4) only to be crossed at designated pedestrian crossing. Member of organisational staff to be present at crossing during main exodus of participants and staff etc</p> <p>Minor roads only to be crossed when traffic halted by staff / leaders</p> <p>Pedestrians to walk on footpaths and pathways when available</p>	<p>Number: 1800 Occupations:</p> <p>Students, school staff, tutors and coaches. Organisational staff and leaders</p>	<p>Member of individual school staff to supervise each school group.</p> <p>Organisational staff: Marlborough College staff Innov8 staff</p> <p>Designated school team managers</p>	10
4	<p>Possible catastrophic event or hostile incident</p> <p>Potential for minor injuries during evacuation. Possible major injuries or catastrophic event</p>	<p>All persons to follow designated routes and instructions, when ordered to do so by designated persons.</p> <p>All persons to muster on grass area in-between main car park and information point (Marked 'B' on map)</p> <p>Roll call to carried out by designated team / school managers. Outcome of roll call to be reported to Alma Borthwick / Rik Grover</p>	<p>Organisational staff / delivering tutors or coaches, to brief all persons re evacuation procedures. Staff to direct and control all movements of persons in the event of an incident</p>	<p>Number: 1800 Occupations: Students, school staff, tutors and coaches. Organisational staff and leaders</p>	<p>Member of individual school staff to supervise each school group.</p> <p>Organisational staff: Marlborough College staff Innov8 staff</p> <p>Designated school team managers</p>	5